

DRAFT

**BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY
MEETING MINUTES
OCTOBER 8, 2009**

TIME AND PLACE: The meeting was called to order at 10:05 a.m. on Thursday, October 8, 2009, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Room 2, Henrico, VA.

PRESIDING OFFICER: Susan G. Chadwick, Au.D.

MEMBERS PRESENT: Kenneth Cox, Au.D.
George T. Hashisaki, MD
Angela W. Moss, MA, CCC-SLP
Ronald Spencer, RN
Mary Kay Wakefield, Citizen Member

MEMBERS NOT PRESENT: Sally Jones-McNamara, MCS, CCC-SLP, CCP

STAFF PRESENT: Lisa R. Hahn, Executive Director
Amy Marschean, Senior Assistant Attorney General
Sandra Whitley Ryals, Agency Director
Elaine Yeatts, Senior Policy Analyst
Annie B. Artis, Licensure Operations Manager
Rashuan K. Minor, Discipline Operations Manager
Leslie L. Knachel, Executive Director
Carol Stamey, Operations Manager
Terri Behr, Operations Manager

OTHERS PRESENT: David Bailey, Speech-Language Hearing Association of VA (SHAV)
Neal Kauder, Visual Research, Inc.
Kim Langston, Visual Research, Inc.
Elizabeth A. Carter, Ph.D., Board of Health Professions

QUORUM: With six members of the board present, a quorum was established.

AGENDA: Ms. Moss moved to revise the agenda to include the discussion of proposed amendments to the continuing education regulations. The motion was seconded and carried.

PUBLIC COMMENT: David L. Bailey, SHAV, presented comment regarding the board's regulatory requirement to renew licenses on an annual basis while requiring the CEUs on a two-year cycle. Additionally, he informed the board that ASHA members are required to maintain 30 CEUs for three (3) years. Mr. Bailey requested that the board consider amending the licensure renewal cycle and consider the acceptance of ASHA and AAA CEUs as

valid documentation of continuing education.

APPROVAL OF MINUTES:

Ms. Wakefield moved to approve the minutes of the February 5, 2009 meeting. The motion was seconded and carried.

Ms. Moss moved to approve the minutes of the June 18, 2009, meeting. The motion was seconded and carried.

AGENCY DIRECTOR'S REPORT:

Introduction of Staff and Redeployment

Ms. Ryals, Director, Department of Health Professions, apprised the board of the redeployment of staff due to the creation of the Health Care Workforce Center initiated by Governor Kaine in 2008 and the need for improved efficiencies. Ms. Ryals reported that Elizabeth Carter, Ph.D., will continue to serve as the Executive Director for the Board of Health Professions and also serve as the Executive Director for the Health Care Workforce Center. She further reported that a new Executive Director position had been created to serve the Boards of Optometry, Audiology and Speech-Language Pathology and Veterinary Medicine. Ms. Ryals introduced Leslie Knachel, MPH, and reported that Lisa Hahn will continue to serve as Executive Director for the Long Term Care Administrators, Funeral Directors and Embalmers and Physical Therapy Boards. Ms. Ryals thanked the current staff of the ASLP Board for their training and smooth transition of duties to the new staff.

EXECUTIVE DIRECTOR'S REPORT:

Revenue and Expenditures

Ms. Hahn provided the Revenue and Expenditure summary for the period ending June 30, 2008. She reported that the cash balance as of June 30, 2008, was \$26,705. Ms. Hahn stated the year-to-date revenue for Fiscal Year 2008 was \$255,995 and less direct and allocated expenditures was \$125,067. Ms. Hahn reported that as of June 30, 2009, the cash surplus balance on hand was \$157,633. To address the revenue surplus, Ms. Hahn noted the need for a one-time licensure fee reduction.

Ms. Ryals addressed the board regarding the current state of the economy and the budget as it relates to the Department. She stated that all state agencies, including the Department of Health Professions, will be required to contribute revenues to the General Fund.

Licensees

Ms. Hahn reported there are currently 425 audiologists, 109 school speech-language pathologists, and 2,652 speech-language pathologists.

Disciplinary Statistics

Ms. Hahn reported that the board has one case (lowest level of any board) and that case is currently at the informal level. The caseload is down from the highest level of 14 cases in 2007.

VA Performs

Ms. Hahn presented the statistics for the fourth quarter ending June 30, 2008. Specifically, the board had achieved a 100% goal in meeting the standards for licensure, customer service satisfaction and closing patient care cases within 250 days.

Ms. Hahn thanked the staff and disciplinary team for their hard work, dedication and service to the board.

2010 Calendar

Ms. Hahn and Ms. Knachel set the 2010 board meeting dates as follows:

January 14, 2010

April 15, 2010

July 22, 2010

October 7, 2010.

NEW BUSINESS:

Sanction Reference Report – Neal Kauder and Kim Langston

Elizabeth Carter, Ph.D, Executive Director, Board of Health Professions, introduced herself and presented an overview of the duties of the Board of Health Professions within the Department. Additionally, she presented an explanation for the need of consistent disciplinary sanctioning guidelines among all the respective boards within the Department.

Mr. Kauder presented information regarding the Sanctioning Reference Point System and explained its use as a guidance document during Informal Conference Hearings.

Mr. Kauder requested that the board review the factors for consideration in the development of the SRP worksheet. The board selected potential factors for review and also considered the feasibility of monetary penalties.

Proposed Amendments to the Continuing Education Regulations and Licensure Renewal

Ms. Hahn reported that due to the volume of inquiries regarding 18VAC30-20-300.A, there appeared to be a need for clarification of the regulations.

The board discussed dual licensure CE requirements, the differing licensure renewal and CE cycles, Type 1 and Type 2 CE, the ASHA and AAA three year CE competency requirements and the development of a CE guidance document.

Ms. Moss moved that the board develop a guidance document that states the board's acceptance of AAA and ASHA CEU transcripts as evidence of current continuing education credits for licensees if audited. The motion was seconded and carried.

Ms. Wakefield moved that the regulations requiring annual licensure renewal be revised to a biennial cycle. The motion was seconded and carried.

Ms. Yeatts asked the board if they would consider amending the motion to review both possible options; making the licensure cycle two years to match the two year CE requirement or to require an annual CE requirement to match the annual licensure requirement.

Ms. Moss moved that both options be considered for the NOIRAs. The motion was seconded and carried.

Adoption of Exempt Regulatory Action Regarding Change of Address

Dr. Cox made a motion to adopt the Exempt Regulatory Action as presented. The motion was seconded and carried.

Adoption of Exempt Regulatory Action for One Time Fee Reduction

Ms. Moss made a motion to adopt an Exempt Regulatory Action to implement a one-time fee reduction and include notification to licensees. The motion was seconded and carried. The proposed fee reduction amendment is incorporated into the minutes as Attachment 1.

Elections

Dr. Cox made a motion that Dr. Chadwick continue as Chair and that Ms. Moss continue as Vice-Chair. The motion was seconded and carried.

Proposed Amendments to the Bylaws

Ms. Wakefield made a motion to accept the proposed amended bylaws as presented. The motion was seconded and carried.

ADJOURNMENT:

With the conclusion of board business, Dr. Chadwick adjourned the meeting at 1:35 p.m.

Susan G. Chadwick Au.D., Chair

Lisa R. Hahn, Executive Director

Date

Date

DRAFT

Project 2166 – final exempt

BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY

Fee reduction

18VAC30-20-80. Fees.

A. The following fees shall be paid as applicable for licensure:

1. Application for audiology or speech-language pathology license	\$135
2. Application for school speech-language pathology license	\$70
3. Verification of licensure requests from other states	\$20
4. Annual renewal of audiology or speech-language pathology license	\$75
5. Late renewal of audiology or speech-language pathology license	\$25
6. Annual renewal of school speech-language pathology license	\$40
7. Late renewal of school speech-language pathology license	\$15
8. Reinstatement of audiology or speech-language pathology license	\$135
9. Reinstatement of school speech-language pathology license	\$70
10. Duplicate wall certificates	\$25
11. Duplicate license	\$5
12. Returned check	\$35
13. Inactive license renewal for audiology or speech-language pathology	\$40
14. Inactive license renewal for school speech-language pathology	\$20
15. Approval of a continuing education sponsor	\$200
16. Application for provisional license in audiology	\$50
17. Renewal of provisional license in audiology	\$25

B. Fees shall be made payable to the Treasurer of Virginia and shall not be refunded once submitted.

C. For the renewal of licenses by December 31, 2009, the fees shall be as follows:

<u>Annual renewal of audiology or speech-language pathology license</u>	<u>\$40</u>
<u>Annual renewal of school speech-language pathology license</u>	<u>\$20</u>

Inactive license renewal for audiology or speech-language pathology \$20

Renewal of provisional license in audiology \$15

Certification Statement:

I certify that this regulation is full, true, and correctly dated.

_____ (Signature of certifying official)

Name and title of certifying official: Leslie L. Knachel, Executive Director

Name of agency: Board of Audiology & Speech-Language Pathology

Date: _____